

Dear Valued Customer,

At Distribution Management, we strive to keep our prices as competitive as possible while providing the best service for our customers.

To manage the rising costs of payment processing, we are implementing a slight change to our payment policy effective May 4, 2026. A **3% surcharge** will be applied to all transactions completed with a credit card whether it is at point of sale or after point of sale.

Please note:

- This fee **only applies** to credit card payments.
- This fee **does not apply** to debit cards or ACH payments.
- The surcharge will be **clearly listed** as a separate line item on your invoice.

To avoid this ongoing fee, you may apply for Net 30 terms [here](#). The application must be **completed by an owner/officer/partner**.

If your application for Net 30 terms is denied, you can apply with our 3rd party financing partner, De Lage Landen Financial Services, Inc. (DLL) at <https://us.onesource.dllgroup.com/>.

We appreciate your understanding. Please feel free to contact your DM Account Manager with any questions.

Sincerely,

Jacque Cuggino

Director of Credit and Risk Management